

# **IQAC Minutes 2021-2022**

## IQAC Meeting for Curriculum Planning 2021 – 2022

23.08.2021

### Spoken English

English is an important language for all kinds of professional and personal goals. English can help the students' progress in life both personally and professionally. Enhancing communication skills in English can result to not only an improved social life, but also job opportunities in the future. From job interviews to the actual professional communication skills are very crucial. In order to cater to the demands of regional language medium students in their efforts to get good jobs in the corporate world, and as per demands of parents and students our college provides opportunity for the first year students to speak English. For the planning organization of value based curriculum adapting to local environment, IQAC meeting was held on 28<sup>th</sup> August 2021.

### Decisions

#### Date:

Facilitator: Mr. Gracious JM (M.sc, M.sw, Pgdgc, LLB, Ph.D)

#### Objectives:

- The emphasis should be on functional English usage exercises.
- The syllabus should focus on practical oriented exercises and real life situations.
- To train the students being proficient in English i.e. Being able to communicate clearly and effectively.

### Training in Computer Education

The role of computer in teaching activities is becoming more important because world is in a continuous and rapid modernization. The computer plays an important role in teaching and learning process. We live in a world where changes are made with high steps, and we must keep up with them. The computer can be used in teaching-learning of play for drawing the children. Computer use in school has and will have a great role in the presentations of lessons, and for communication and information. Teachers often use computers to update subject knowledge and teaching skills, develop lesson plans, prepare additional instructional material, notify relevant information via internet. For the planning organization of Bridge Course, IQAC meeting was held on

### Decisions

Facilitator: Dr. Sahitha Mol

### Sports and Games

Sport teaches students the important lesson of team-spirit and it gives them the experience of working with different kinds of people in different situations. Through sports students learn to respect authority and rules. Sport increases self-esteem, mental alertness and it reduces stress and anxiety.

### Yoga

Yoga training can supplement our college education. It can prepare the students physically and mentally for the integration of their physical, mental and spiritual faculties so that the students can become healthier, saner and more integrated members of the society and of the nation.

### Decisions

Resource Person: Mr. Sahayadashon (Physical education Director)

### Discussions and Decisions

- First year opening ceremony is on 2<sup>nd</sup> September 2021.
- Chief guest for the inaugural function is Dr. Lenin Freud, Principal, Mar Ephraem college of Engineering and Technology.
- Preparation second year teacher trainees to welcome first years on 31<sup>st</sup> August 2021.
- Teachers' day will be celebrated on 3<sup>rd</sup> September 2021.
- Bridge course of the first year students will be starts on 6<sup>th</sup> September 2021.

B. S. Catharin Shirley - Cate  
S. Jaba Shun - Shun

R. S. Padme Rekha - Re

H. Satheesh - St

S. T. Rose Devyan - De

P. Ramesh Kumar. R. Ram

B. Sahaya Dhyay

Dr. J. S. ANGEL FELIX. M.Sc.(Bio-Tech)..  
M.Sc.(Bot) M.Ed. M.Phil.(Bot)..Ph.D(Bot).  
PRINCIPAL  
MAR CHRYSOSTOM COLLEGE OF EDUCATION  
MALANKARA AVENUE, KIRATHOOR-629 160  
KANYAKUMARI DISTRICT, TAMIL NADU

### Action Taken Report on 5.10.2021

- Inauguration of B.Ed. First Year Students was organized on 2<sup>nd</sup> September 2021.
- Second year teacher trainees welcomed the first years very happily.
- Teachers' day was celebrated by both first and second year teacher trainees in grand success.
- Through spoken English class student teachers acquire communication skill as they get confidence to communicate English in College campus.
- Through computer Education Students acquires the Knowledge and skills such as preparation of timetable, PowerPoint preparation for class, Excel etc.
- Through Yoga training students acquire attention in studies, better sleeping, coordination for sports and a heightened awareness and balanced attitude for such activity.
- Through sports students learn to respect authority and rules. Sport increases self esteem, mental alertness and it reduces stress and anxiety.

~~AK~~

Dr. J. S. ANGEL FELIX (M.Sc. Sci/Sci-Tech,  
M.Sc. (Earth, Water, Environment), Ph.D. Sc.,  
PRINCIPAL

MAP CHRYSOSTOM COLLEGE OF EDUCATION,  
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KANYAKUMAR, DISTRICT, TAMIL NADU

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## IQAC Meeting for the Academic Year 2021-2022

27.09.2021

The IQAC meeting for the academic year 2021 was organized on 27<sup>th</sup> September 2021. Our correspondent Father S. Varghese, Dr. J.S. Angel Felix (Principal), Rev. Fr. Sibi (Bursar), Rev. Sr. Susan, (superintendent), Assistant Professors were participated.

### Discussions and Decisions

- ◆ Preparation of Year plan
- ◆ Preparation of Monthly Plan
- ◆ Preparation of Timetable
- ◆ Allocation of duties to the teacher Educators for different clubs and programmes
- ◆ Internal Exam of 2<sup>nd</sup> year through Online Mode from
- ◆ Aids Awareness Programme on 1<sup>st</sup> December by the Chief Guest Mr. Baskar Pani Rajan, (Formal District Manager of RRC)

~~✓~~  
B. S. Catharin Shishy - ~~Costs~~  
S. Jaba Shiu - ~~Shiu~~  
R. S. Padma Releha - ~~Re~~  
H. Sathesh - ~~Re~~  
S. T. Rose Periyar - ~~Re~~  
Ramesh Kumar. P. Lini  
Sahaya Dhasan ✓

## STAFF DUTY LIST 2021-22

Bridge course	:	Mrs. Padma Rekha R.S
Communicative English	:	Mrs. Padma Rekha R.S
Webinar/Seminar Co-Ordinator	:	Dr. S.T. Rose Pesiya
Talent Show	:	Mr. Aldas Ani Sundar
Demonstration	:	Mr. Ramesh Kumar
Assembly Programme	:	Mrs. Johns Rani
Attendance First year	:	Mrs. Jeba Sherin
Attendance II year	:	Dr. T. Lurdhu Mary
Documentation	:	Mrs. Jeba Sherin
College Reporter	:	Dr. B.S. Catharin Shirly
Staff Orientation	:	Mr. Aldas Ani Sundar
Magazine /News Letter	:	Dr. Rose Pesiya
Eco Club	:	Dr. T. Lurdhu Mary
Red Ribbon Club	:	Dr. S.T. Rose Pesiya
Alumni Association	:	Mr. Aldas Ani Sundar
Red Cross	:	Dr. Sakitha Mol
Arts Club	:	Dr. B.S. Catharin Shirly
Science club	:	Dr. Sakitha Mol
Examination Committee	:	Dr. Catharin Shirly
P. T. A.	:	Mr. Aldas Ani Sundar
NSS	:	Mr. H. Satheesh
Micro Teaching First Year	:	Mrs. Jeba Sherin
Year Plan	:	Mrs. Padma Rekha
Mini Teaching II <sup>nd</sup> Year	:	Mr. H. Satheesh
Discipline Committee	:	Dr. T. Lurdhu Mary & Mr. H. Satheesh
Camp Programme	:	Dr. B.S. Catharin Shirly
Inter Collegiate Competitions	:	Mrs. Lurdhu Mary & Mrs. Y. Johns Rani
Tour	:	Mr. Aldas Ani Sundar
National Education Day	:	Mrs. Padma Rekha R.S
World Aids Day	:	Dr. S.T. Rose Pesiya
Christmas Day Celebration	:	Dr. B.S. Catharin Shirly
Pongal Celebration	:	Mr. Aldas Ani Sundar, Mr. Ramesh Kumar & Mr. Satheesh
Femila Azionare (Womens day)	:	Dr. Rose Pesiya S.T & Mr. Aldas Ani Sundar
Arts Day Competitions	:	Dr. Sakitha Mol
Guidance Council (Placement Cell)	:	Dr. Lurdhu Mary T.
NAAC & IQAC Co-ordinator	:	Dr. S.T. Rose Pesiya
Graduation day	:	Dr. B.S. Catharin Shirly & Jeba Sherin

B. S. Catharin Shirly - ✓ ✓ ✓  
 R. S. Padma Rekha - ✓ ✓ ✓

H. Satheesh - ✓ ✓

S. Jeba Sherin - ✓ ✓

D. T. Rose Pesiya - ✓ ✓

P. Ramesh Kumar - ✓ ✓

D. S. Catharin Shirly - ✓ ✓

Action Taken Report on 22.11.2021

- Year plan, Monthly plan and timetable of academic year 2021- 2022 were prepared properly.
- First Internal Exam of 2<sup>nd</sup> year students from 9<sup>th</sup> to 13<sup>th</sup> November 2021 was conducted successfully through online Mode.
- An Aids Awareness Programme on 1<sup>st</sup> December organized through Offline mode.
- Duties to the teacher Educators for different clubs and programmes were allotted to the teacher Educators.

  
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## IQAC - Mid Course Correction Meeting 2021 - 2022

The IQAC meeting for the academic year 2021 regarding mid course correction organized on 5<sup>th</sup> October 2021. Our correspondent Father S. Varghese, Dr. J.S. (Principal), Rev. Fr. Sibi (Bursar), Rev. Sr. Susan, (superintendent), Assistant were participated.

### Decisions

- Teacher Trainees should send to schools for teaching practice from the first week of November.
- Classes should be finished within limited time.
- Third Internal Exam should be conducted for students through offline mode in the month of October.
- For the teaching practice Demonstration classes should be given by the Teachers.

B. S. Catherine Shirley - Cathy  
S. Taba Shirin - Shirin  
R. S. Padme Rekha - Rekha  
H. Sathheesh - Sathheesh  
S. T. Rose Reshma - Reshma

Action Taken Report on 22.11.2021

- Third Internal Exam was conducted successfully through offline mode during the first week of October.
- Teacher trainees were sent to the concerned schools for teaching practice in the first week of November.
- The syllabus was completed before the third week of October.
- The teacher Educators of concerned optional subjects taken demonstration classes with attractive Teaching Learning Material in well and good manner.
- Some Alumni students of concerned subjects handle the demo Classes with attractive Teaching Learning Material.



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